



SCREEN TERRITORY FUNDING GUIDELINES 2017/18

Approved by the Minister for Tourism and Culture.
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OVERVIEW

Screen Territory supports screen projects, screen businesses and people in order to:

- foster the development and production of distinctive and marketable Territory screen stories
- increase production levels by attracting production finance to the Northern Territory
- extend the creative and professional skills of Northern Territory screen practitioners
- provide opportunities for audiences and Northern Territory screen practitioners to engage with screen culture through targeted events and activities.

Funding is for Northern Territory individuals, organisations and companies, except in particular circumstances, set out in the program guidelines for [Story development \(see page 13\)](#) and [Production finance \(see page 19\)](#), where significant benefits to the Northern Territory can be demonstrated.

If you are an interstate or international producer looking for information about filming in the Territory, go to 'Filming in the Northern Territory' on the [Screen Territory website](#).

INFORMATION FOR APPLICANTS

Screen Territory operates in a creative and dynamic environment and aims to offer funding programs that are capable of responding to the evolving demands of industry.

Funding is available from the Northern Territory Government through Screen Territory for:

- Story development
 - Seed development
 - Project development
 - Targeted development initiatives
- Production finance
- Industry development
 - Attachments, internships and mentorships
 - Industry development partnerships
- Travel
 - Markets and conferences
 - Awards and festivals
 - Skills development events
- Audience development

If you wish to apply for a Screen Territory grant you must read the information for applicants and general eligibility criteria, as well as the guidelines for the specific program you are interested in, to confirm whether or not you/your project is eligible.

Eligible applications are competitively assessed against published assessment criteria, and as a consequence, funding is not assured even where an application meets the eligibility criteria. Further, receipt of previous funding does not by itself guarantee the success of any future applications.

Contacts

For further information or advice on the Screen Territory Grants Program contact Screen Territory on telephone 08 8951 5141 or e-mail screen.territory@nt.gov.au

See [About us](#) on the Screen Territory website for full contact details.

HOW TO APPLY

All applicants must apply online using [Grants Tracker](#). If you are unable to use the application system due to access or technology issues, please contact Screen Territory.

Before applying, you should:

- [read](#) the 'Information for applicants' and 'General eligibility' guidelines as well as the guidelines for the funding program you wish to apply for, to check whether you/your project is eligible and confirm the application materials you will need to submit
- [contact Screen Territory](#) to discuss your proposed application; we are happy to advise you about appropriate funding programs and eligibility; this will also enable us to check that you are up to date with your acquittal of any previous Screen Territory grants.
Tel 08 8951 5141 or screen.territory@nt.gov.au.

Where the program accepts applications through advertised funding rounds, ensure you submit your application by the deadline date. There will be no extensions to advertised closing dates for submission.

It is your responsibility to ensure:

- that your application is complete. Applications that do not include all the requested information will be ineligible for consideration.
- that your application is submitted to the appropriate program ['grant type' in the Grants Tracker system), as applications cannot be assessed under any other category once submitted.

GENERAL ELIGIBILITY

Applicants

Highlighted terms are defined below.

Applicants must:

- if individuals, be Australian citizens and Northern Territory residents
- if individuals, not be under 18
- if a company, be a Northern Territory company except where indicated in the guidelines for a specific program; a Northern Territory company may also apply on behalf of a genuine co-production between it and a non-NT company
- not be in default or breach of any obligation under any arrangement they have with Screen Territory or other Northern Territory Government agencies, either as an individual applicant or in association with any company or entity, including in relation to acquittals of previous grants. This requirement extends to the key creative team members included in the application
- always act 'in good faith' in their dealings with Screen Territory
- have the capacity and resources to carry out the project that is the subject of the application
- have the right to carry out the project that is the subject of the application (including any relevant copyright or clearances)
- demonstrate that their application is consistent with the purpose of the program applied to, and meets the program's guidelines
- not be a broadcaster, employee of a broadcaster or a company owned or controlled by a broadcaster ('broadcaster' means a company providing television broadcasting services in Australia, including subscription television services, under the *Broadcasting Services Act 1992* (Cth))
- not be an employee of the Northern Territory Government where there is a conflict of interest
- not be a student at a film school or similar tertiary film, television or interactive digital media course.

Applicants who have an outstanding acquittal report and/or deliverable(s) or have not fulfilled their contractual obligations relating to prior Screen Territory funding are not eligible to apply unless an alternative arrangement is agreed with Screen Territory prior to application. Please contact Screen Territory directly for advice about your specific situation.

Screen Territory does not fund retrospectively.

Definitions

Northern Territory resident

A Northern Territory Resident is defined as a person who is domiciled in the Northern Territory, and who has actually been in the Northern Territory during more than one half of the year immediately preceding the application, and is registered on the Northern Territory electoral role.

Exemptions may apply where an individual can demonstrate a strong Northern Territory background and/or ongoing relationship to the Northern Territory.

Northern Territory company

A Northern Territory Company must be registered under the Corporations Act and have:

- its principal place of business in Northern Territory; and
- at least 50% beneficial ownership by a Northern Territory resident(s).

Exemptions may apply where the company can demonstrate a strong track record and commitment to the Northern Territory industry over a minimum two-year period. Screen Territory also reserves the right to make further exemptions in cases where there are exceptional benefits for the local industry.

Genuine co-production partnership with a Northern Territory company

A genuine co-production relationship with a Northern Territory company must be evidenced by both co-producers sharing creative involvement, copyright and profit entitlements on a pro rata basis and

sharing credit entitlements by way of a shared card. Variations may be considered in exceptional circumstances.

Acting in good faith

Screen Territory acts in the public interest and must exhibit the highest levels of propriety in its dealings with applicants. Screen Territory requires applicants to act in the same way in their dealings with Screen Territory. Applicants must be open and honest in all dealings with Screen Territory, and comply with requests to provide information in relation to their applications. They must not mislead or deceive Screen Territory by any act or omission.

Screen Territory also expects all successful applicants to act fairly and reasonably to all third parties involved in their project.

Fairness and reasonableness includes:

- paying at least the award minimum rates or, where applicable, any minimum agreed between the relevant guilds, for all work performed by third parties on their project, including key creative team members, cast and crew; and
- respecting the rights of all relevant persons, whether those rights are copyright or other intellectual property rights, moral rights or Indigenous rights.

Exclusions

The following are not eligible for funding:

- Commercial/corporate videos and advertisements; sport, current affairs or news; educational programs; infotainment, lifestyle, travel, 'how to' or other magazine-style programs
- Purchase of capital works or equipment
- Publication costs of journals, books or magazines.

Indigenous content

Where there is Indigenous content or participation in any project, Screen Territory requires that the applicant complies with Screen Australia's protocols, including those relating to the treatment of 'Indigenous Cultural and Intellectual Property' rights. Evidence of consultation and consent appropriate to the relevant stage of production must be submitted as part of your application materials.

For further information see *Pathways & Protocols: A filmmaker's guide to working with Indigenous people, culture and concepts*, available online from Screen Australia, or in hard copy from Screen Territory.

ASSESSMENT

Assessment of all applications is on the basis of the information supplied in the application and the accompanying support material.

Each application is assessed on its merits, as well as relative to other applications if it has been submitted as part of a funding round or special initiative.

Grant decisions are not subject to appeal.

Who assesses and approves applications?

Applications are considered by relevant industry experts, generally members of the **Screen Territory Advisory Panel**, and approved by the Director, Screen Territory or the Minister for Arts and Museums, depending on the type of program and size of the grant.

The Screen Territory Advisory Panel is appointed by the Minister, and provides for industry involvement and specialist advice in decision-making in relation to Northern Territory Government screen grants, to ensure a transparent and accountable process for the allocation of grant funding. Find out more about the Screen Territory Advisory Panel on the [Screen Territory website](#).

Screen Territory's [Conflict of Interest Policy](#) applies both to industry specialists engaged as consultants, whether on a project basis or longer term, and to all Screen Territory staff involved in assessment or decision-making.

How does the process work?

1. Receipt: Applications are received by Screen Territory via Grant-Tracker

2. Assessment:

For grants up to and including \$5,000, and special industry development initiatives:

- Applications are assessed by at least one external industry specialist, who may be a member of the Screen Territory Advisory Panel.

For grants over \$5,000 or round-based programs:

- Applications are assessed by the Screen Territory Advisory Panel

Assessors receive applications, confirm whether each application is eligible, and assess eligible applications against the published assessment criteria, completing notes and scores for each, based on the [ratings scale](#) below.

3. Recommendation and decision:

For grants up to and including \$5,000, and special industry development initiatives:

- The assessor makes recommendations for decision by the Director, Screen Territory.

For grants over \$5,000 or round-based programs:

- The Screen Territory Advisory Panel meets, discusses applications and provides recommendations for funding. Screen Territory acts as Secretariat.
- Recommendations are forwarded to the Minister for Arts and Museums for decision.

Whether an application is recommended for funding, and the amount of funding to be provided, are determined based on the total ratings score for all criteria as well as other factors such as competitiveness of a funding round and availability of funds.

4. Notification

For grants up to and including \$5,000, and special industry development initiatives:

- Screen Territory notifies all applicants of the outcome of their application.

For grants over \$5,000 or round-based programs:

- The Minister's office advises Screen Territory of approvals and sends out letters to successful applicants.

- Screen Territory notifies unsuccessful applicants.
- Screen Territory follows up all successful applicants with a contract (grant agreement) for signature.
- Funding approvals are listed on the Screen Territory website.

Ratings

Eligible applications are rated against the assessment criteria for the particular program, with each criterion graded against the following scale:

0 to 10	Grading	Justification
9 to 10	Superior	The assessment criterion is met to a very high standard and claims are fully substantiated. Relevant and concrete evidence or examples are provided.
7 to 8	Good	The assessment criterion is met to a high standard. Claims are well substantiated.
5 to 6	Acceptable	The assessment criterion is met to a consistent and acceptable standard with no major shortcomings. Claims are adequately substantiated.
3 to 4	Marginal	The assessment criterion is not fully met. Some claims are unsubstantiated and some strategies appear inadequate.
1 to 2	Poor	The assessment criterion is inadequately addressed. Most claims are unsubstantiated and a number of strategies appear unworkable.
0	Non-compliant	The assessment criterion is not met. Proposals are unworkable.

Feedback

Applicants can obtain verbal feedback about their application by contacting Screen Territory.

Publication

Details of all grants are published on the [Grant Recipients](#) page on the Screen Territory website, and in the Department of Arts and Museums Annual Report for the relevant financial year.

CONTRACTING AND ACQUITTAL

Screen Territory contracting process

Successful applicants across all funding programs will be required to sign a grant agreement between themselves and the Northern Territory government prior to the release of funds.

Applicants will be responsible for any legal costs they incur in relation to checking the grant agreement prior to signing.

Extensive amendments to Screen Territory's grant agreement will generally not be agreed to.

ABN and GST

Successful applicants are required to have an ABN, otherwise Screen Territory will be obliged by law to withhold an amount of tax from amounts due to the applicant, and remit those amounts to the Australian Tax Office (ATO).

The withholding does not apply where the applicant qualifies for exemption from the requirement to have an ABN. Prior to the release of payment, the applicant will be required to establish their exemption by providing a completed ATO 'Statement by a Supplier' form (NAT3346-04.2008) setting out their reason for not requiring an ABN.

GST is payable on Screen Territory's grants where the applicant is registered for GST and makes a taxable supply to Screen Territory.

Promotional material

Screen Territory requires the right to use pre-approved excerpts from the project and promotional materials for its own corporate and promotional purposes, including for research, reporting and any activity that promotes the government's support for the screen industries.

Crediting Screen Territory

Recipients of Screen Territory funding are required to credit Screen Territory on the terms set out in the signed grant agreement. Credit requirements vary according to the nature of the support.

The Screen Territory logo is available at www.screenterritory.nt.gov.au/about/logos.

For specific credit requirements please contact Screen Territory.

Acquitting a grant

Recipients of funding through the Screen Territory Grants Program are required to provide Screen Territory with an acquittal for the grant, which includes delivery materials and reports, including financial reports. The acquittal requirements vary depending on the type of grant and are clearly detailed in the grant agreement.

Failure to provide these items to Screen Territory by the due date is a breach of the grant agreement.

STORY DEVELOPMENT

Agency objectives	<p>Skilled Territory creatives Resonant Territory stories Successful Territory screen businesses</p>
Program purpose	<p>Help Northern Territory screen practitioners to demonstrate their talent and build their capacity by supporting the development of distinctive Territory screen stories that are capable of reaching and engaging audiences.</p>
Program structure	<p>Seed Development</p> <ul style="list-style-type: none"> • Open to both emerging and experienced Northern Territory resident producers, writers and directors • Up to \$5,000 per application, with a streamlined application process, to explore the potential of creative ideas through the development of a treatment or proposal and support materials. <p>Project Development</p> <ul style="list-style-type: none"> • Open to experienced Northern Territory resident producers/production companies, writers and directors. • Contributing to a development plan appropriate to the stage of the project, up to \$10,000 per application or up to \$20,000 per application, depending on the level of experience.
	<p>What are we looking for?</p> <p>The demand for project development support is greater than Screen Territory's ability to fund all the projects that might apply.</p> <p>Screen Territory therefore aims to focus its support on outstanding projects that:</p> <ul style="list-style-type: none"> • have a strong Northern Territory angle, whether that's through the story, subject matter, settings, or characters, or through unique Northern Territory perspectives on universal themes provided by Territory creatives, and • are well thought out, even in their early form: <p>Drama projects should already have a clear premise, the main beats of a strong core story worked out in short document form, and a relationship to a specific audience.</p> <p>Documentary/factual proposals need to be more than an idea. We'll be looking for a clear narrative structure, argument or line of enquiry, as well as your particular stylistic approach.</p>

SEED DEVELOPMENT

Screen Territory will support Northern Territory writers, directors and producers to explore the potential of creative ideas through the development of a treatment or proposal and support materials.

Funding available

Up to \$5,000 per application, supported by a budget.

Whether a project will be funded, and the amount of Screen Territory funding, will be determined by the assessment process (see 'Information for applicants') and the total demand on available funds.

Eligibility

All applications must meet the general eligibility requirements for Screen Territory funding, in addition to the following:

Who can apply

The applicant must be a Northern Territory resident or a Northern Territory company (see 'General eligibility', page 5, for definitions). Non-NT residents or non-NT companies are not eligible for this program.

Seed Development funding is available to experienced practitioners as well as to emerging practitioners i.e. who do not yet have an 'eligible screen credit' (see box page 14) of at least 10 minutes in duration.

Emerging practitioners will need to submit additional materials in order to demonstrate their capabilities (see 'Application materials' below), and Screen Territory may require the attachment of a mentor or story consultant where appropriate.

Project requirements

The following formats are eligible for funding through this program:

- feature films
- adult and children's drama and narrative comedy including television series, miniseries, telemovies and web series
- content-rich factual/documentary television or web programs.

Assessment

Eligible applications will be assessed taking into account:

- The strength and distinctiveness of the concept or story idea, and its potential to engage an audience.
- The cultural significance of the project for the Northern Territory.
- The track record and demonstrated potential of the individual applicant or creative team.
- The feasibility of the development plan and appropriateness of the use of Screen Territory funds.

Application materials

All applicants must submit the following:

- Current one-page CVs for the applicant, and key creative team where attached.
- One-sentence synopsis, and one-paragraph (3–4 line) synopsis.
- A short document (no more than 8 pages) that communicates the concept and the main points of the story and evokes the experience of the film.
- A simple 'talk to camera' video pitch of up to three minutes describing:

- the concept for the project and its significance for the Northern Territory
- the potential audience for the project
- the current stage of the project (eg treatment, draft script or whatever form your project is in if your development plan is utilising more non-traditional approaches).
- A brief development plan, setting out what you will do with the requested funding, including what you will spend the money on, and (where relevant) details of relationships with any mentors or more experienced practitioners who have volunteered to support you.

In addition, where the applicant or team does not have an 'eligible screen credit' (see box page 14) of at least 10 minutes in duration, you must submit:

- an excerpt of script or treatment from any current or previous screen project (maximum 5 pages in total), and/or
- any other appropriate materials – such as links to short films or previous screen work – that demonstrate the storytelling style and abilities of the writer or writer/director.

Reporting and acquittal

If you are successful in receiving a Seed Development grant, your grant agreement will set out the reports and materials you have agreed to deliver in order to acquit the grant (based on your development plan), and an agreed project end date. You will be required to acquit the grant one month after the agreed project end date.

Reports and deliverables vary from project to project; however, in general you may need to provide the following:

- Deliverables relevant to your project development plan
- A report detailing:
 - The work undertaken during this stage of development.
 - The proposed next steps for developing the project.
- A signed breakdown of income and expenditure for the project including financial support received from the Territory or a third party.

PROJECT DEVELOPMENT

Funding available

Screen Territory will contribute to a development plan appropriate to the stage of the project, up to a maximum of \$10,000 per application or, for more experienced applicants, up to \$20,000 per application (see 'Eligibility' below).

Applications may be for any amount up to the stated maximum, supported by a budget.

Whether the project will be funded, and the amount of Screen Territory funding, will be determined by the assessment process (see 'Information for applicants') and the total demand on available funds.

A project may be funded more than once, as long as the previous grant has been successfully acquitted and significant development has taken place, up to a total cap of \$30,000 of Screen Territory funds over the life of an individual project unless exceptional circumstances can be demonstrated.

What's in a development plan?

Depending on your project and where it's up to, your development plan might cover:

From concept or proposal to advanced treatment or script

Documentary projects:

- research
- writing a first or subsequent draft of an outline, treatment or script
- strategic shooting and/or editing (you should explain why shooting footage at this stage is vital to the realisation of the film)
- visualisation materials – storyboards, etc that help inform the creative process

Feature films, TV/web drama and narrative comedy:

- purchase of rights or option on rights
- story and character research
- developing a treatment, scene breakdowns and/or beat sheets
- writing a first or subsequent draft script
- developing a series bible, series outline, pilot script or first episode script
- script readings and/or workshops/writers' rooms
- visualisation materials – storyboards, etc that help to inform the creative process, or test scenes (filming/production when part of the development process)

Late-stage development

Documentary projects, feature films, TV/web drama and narrative comedy:

- budgeting and scheduling
- consultation about digital elements, digital distribution platforms and audience engagement strategies
- developing pitch materials, teaser trailers, sizzle reels to attract finance.

Note that for TV drama projects, broadcasters generally like to see early-stage documents, not full drafts, before they become involved, so they can influence the project to meet their audience needs.

Useful references

Screen Australia's

- [What is a synopsis, an outline, a treatment?](#)
- (for drama projects) [Development plans and producer's statements](#)

Eligibility

All applications must meet the general eligibility requirements for Screen Territory funding, in addition to the following (see 'General eligibility', page 5, for definitions of key terms):

Who can apply

Applications may be from an individual writer or writer/director, or from a production company or producer on behalf of a team including at least a writer and a producer. After one round of funding for a particular project, Screen Territory generally expects a producer to be attached for any subsequent applications for that project.

The applicant must be a Northern Territory resident or a Northern Territory company.

Applications from an NT production company on behalf of a co-production between it and a non-NT production company, will only be accepted where the arrangement is a genuine co-production and the application is for a project that has been generated in the Territory and has a Northern Territory writer or writer/director.

Non-NT resident production companies are not eligible for this program, other than in exceptional circumstances, and would only be considered at all where the project has a Northern Territory writer or writer/director. Non-NT resident companies should contact Screen Territory to discuss their project before submitting any application.

In addition:

- The applicant must either hold the rights necessary to make the project (as the writer/originator, or through appropriate agreements), or have an option to the rights in any and all works on which the project is based. If you are seeking funds to purchase an option, funding will only be released once the option is obtained.
- The applicant or at least one member of the applicant team must have the following credits, depending on the amount being sought:
 - applications up to and including \$10,000: at least two 'eligible screen credits' (see box below) each of which is at least 10 minutes in total duration
 - applications \$10,001-20,000: at least two 'eligible screen credits' (see box below) each of which is at least one hour (or broadcast hour, 1x60 or 2x30) in total duration.

Less experienced practitioners may be part of the team, as long as at least one key principal is eligible as above. The intention is not to exclude new talent, but encourage them to team up with more experienced practitioners.

Outstanding applicants or projects that emerge through the Seed Funding strand or Screen Territory's Special Initiatives may be invited to apply to the Project Development strand. This provides the opportunity for talented practitioners to access single-project development funds even where minimum credit requirements are not satisfied.

An 'eligible screen credit' is defined as a 'produced by', 'directed by' or 'written by' credit on a documentary or fiction project that has:

- been selected for an eligible event [see page 18], OR
- had a theatrical release [on a minimum of five screens, excluding festival screens, in one major territory], OR
- been broadcast on a recognised television network or channel, OR
- made available via a major online content provider.

Note that corporate, education, training or community access programs are not acceptable credits for eligibility purposes.

Project requirements

The following formats are eligible for funding through this program:

- feature films
- adult and children's drama and narrative comedy including television series, miniseries, telemovies and web series
- content-rich factual and documentary theatrical, television or web programs.

Screen Territory expects to see evidence of strategies for audience engagement and/or marketplace interest in applications for projects at later stages of development. In the case of a broadcast documentary or television drama project, a letter of interest from a broadcaster may be required for applications for any rounds of funding beyond the first.

If your project relies on the participation of a particular person or people, you will need to have evidence that they consent to take part.

Funding is competitive; see 'What are we looking for?' page 10.

If the project has previously been declined for development funding, evidence of substantive changes must be provided.

Assessment

Eligible applications will be assessed taking into account:

The applicant and creative team

- The track record and demonstrated potential of the individual applicant or creative team in areas relevant to the project submitted.

The project

- The strength and distinctiveness of the concept or story idea, and its potential to engage an audience.
- The cultural significance of the project for the Northern Territory.
- The strength and quality of the submitted story materials (outline/short document, script, treatment etc).
- The feasibility of the project, and its likelihood of reaching an audience, including the strength of any marketplace interest or commitment already in place.

The development plan

- The development notes and the degree to which they articulate the issues to be faced in the next stage of development and outline the strategies to address them, and the appropriateness of the proposed delivery materials.
- The plan for use of Screen Territory funding, and the contributions of any other investors.
- The level of funding Screen Territory has previously committed to the project (if applicable).

Industry/business impact

- The percentage of copyright to be held by Territorians.
- The career benefits to Northern Territory key team members.

Application materials

In order for Screen Territory to assess your application, you must submit the following:

About the team

- Current one-page CVs for the applicant and any key creatives attached
- A current production company CV (if applicable).

About the project

- One-sentence synopsis.
- One-paragraph (3–4 line) synopsis.
- A **story document** appropriate to the project and its stage of development:
 - for features: an outline or 'short document' (up to 8 pages) or treatment (up to 20 pages, 10 pages preferred); or draft script (up to 120 pages, 12 point Courier font)
 - for documentaries: an outline/short document (up to 8 pages) or treatment
 - for online and TV drama (series, one-off): an outline/short document (up to 8 pages) or treatment or mini-bible and draft episode script.See 'Story documents' box below.
- **Optional:** Any other materials that help to evoke the tone, mood and style of the project, including:
 - photographs, artworks, a mood reel, a look book, storyboards, a pilot episode, a sample filmed scene, or music
 - a pitch to camera, maximum three minutes (via downloadable and password-protected link).

The plan

- **Development plan** (up to four pages) including:
 - your creative vision for the project,
 - progress to date, your assessment of the issues you face in the next stage of development and your strategies for addressing them,
 - what you propose to deliver with the Screen Territory funding.See 'What's in a development plan' box page 13.
- **Producer notes** (up to three pages) – a statement setting out the business case for the project, why the project is important to the Northern Territory, and the strategy for moving the project towards financing and audience.
Note: If a producer is not attached at this stage, you should address these points to the best of your ability; you must also explain why you have applied without a producer and outline your strategy and timeframe for securing one.
- **Development budget breakdown** for your submitted development plan, reflecting Screen Territory's contribution and that of other investors including the applicant (template available on the [Screen Territory website](#)).

Supporting materials

- Where applicable, **agreements for key creatives** attached to the stage of development applied for (eg writer's agreement, script editor/developer's agreement – see 'Chain of title documents' below)
- If a project is based on an **underlying work**, evidence that you hold an option (option agreement) or intend to purchase an option (e.g. you have included the cost of the option in your application for development funding) – see 'Chain of title documents' below.
- If the application involves a **co-production with a non-NT company**, evidence of key deal terms setting out sharing of creative involvement, credits, copyright, recoupment and profit entitlements.
- Evidence of **marketplace interest** (if applicable).

- If the project **relies on the participation of a particular person or people**, evidence that they consent to take part.
- If the project is being **submitted for a second time** after a previous unsuccessful application, a summary of the substantial changes made that make it eligible to be considered again.

Where there is **Indigenous community participation or content** involved in the project:

- a statement setting out how you are approaching the Indigenous content or participation with regard to appropriate protocols, even if the content is not specific to a particular community or individual. The statement should be based on the checklists for the relevant stage of production available in Screen Australia's guide [Pathways & Protocols: a filmmaker's guide to working with Indigenous people, culture and concepts](#)
- evidence of consultation to date
- if the project will involve particular Indigenous individuals or communities, signed letters of consent confirming their willingness to participate.

Story documents

A good reference for understanding the different types of story document is the Screen Australia guide [What is a synopsis, an outline, a treatment?](#)

For example, the aim of a project 'outline' or 'short document' is to depict the concept and the main points of the story, evoking the experience of the film, whether drama or documentary. The document should have a clear beginning, middle and end, and a solid structure with clear, identified pivotal story points, and a core conflict that drives the story.

If the project is an adaptation of an existing work, the document should detail the main points of the envisaged screen story and the intended point of view. The outline needs to stand on its own, and evoke the experience of the film, as we will not be reading the underlying work. We are interested in your intended take on the material, and how you are going to turn it into a screen story.

'Chain of title' documents

Copyright claims are usually demonstrated through a series of documents known as the 'chain of title', which establishes that the applicant owns or controls all necessary underlying rights in order to fully develop, produce and market their project.

At development stage, typical chain of title documents for a producer might be a scriptwriter's agreement, a script editor/developer's agreement, and an option agreement if the project is based on an underlying work like a book or play.

For option agreements, note that Screen Territory expects the accumulated periods of an option and its subsequent extensions to be at least three and a half years. We advise producers to have an option to acquire where possible sequel, prequel, remake, TV spin-off rights and all ancillary rights as these rights will be required at financing stage.

All relevant chain of title documents must be provided to Screen Territory at the time of application.

Reporting and acquittal

If you are successful in receiving a Project Development grant, your grant agreement will set out the reports and materials you have agreed to deliver in order to acquit the grant (based on your development plan), and an agreed project end date. You will be required to acquit the grant one month after the agreed project end date.

Reports and deliverables vary from project to project; however, in general you may need to provide the following:

- Deliverables relevant to your project development plan
- A report detailing:
 - This stage: The work undertaken during this stage of development, including how you have addressed your project's development goals.

- Next stage: The proposed next steps for developing the project, including any specific production elements (such as key creative personnel including producer, director, on screen personnel, mentors).
- (Where applicable) a Marketing and Finance Plan including a proposed budget and finance plan, that explains the strategy for financing the project, including commercial or market interest you have attracted or are hoping to attract.
- A signed breakdown of income and expenditure for the project including financial support received from the Territory or a third party.

Story development eligibility

Approved Australian and international festivals and awards list: These are the events relevant to demonstrating an eligible screen credit (see page 14).

- Academy Awards® [nomination]
- AACTA Award [winner]
- Adelaide Film Festival
- Annecy Animation Festival
- Aspen Shortsfest
- BAFTAs [nomination]
- Berlin International Film Festival
- BFI London Film Festival
- Brisbane International Film Festival
- Busan International Film Festival
- Cannes Film Festival
- Clermont-Ferrand International Short Film Festival
- Fantastic Fest (Austin, TX)
- Flickerfest [winner of Best Short Film or Best Animation]
- Hot Docs
- Human Rights Arts and Film Festival
- International Documentary Festival Amsterdam (IDFA)
- International Film Festival Rotterdam
- International Emmy Award® [nomination]
- Melbourne International Film Festival
- Ottawa Animation Festival
- Revelation Perth International Film Festival
- Sheffield Doc/Fest
- Sitges International Fantastic Film Festival
- South by Southwest (SXSW) Film Festival
- St Kilda Film Festival [winner of Best Short Film or Animation]
- Sydney Film Festival
- Telluride Film Festival
- Tribeca Film Festival
- Stuttgart Festival of Animation
- Sundance Film Festival
- Venice International Film Festival

PRODUCTION FINANCE

Agency objective

Successful Northern Territory screen businesses.
High-profile Northern Territory stories.

Program purpose

Contribute to production finance of screen projects with significant Northern Territory content in order to build the capacity of the Territory screen industry as well as raise the profile of the Territory and Territory storytelling

Program structure

Offers base funding plus incentives designed to support the development and sustainability of Territory production companies and Territory screen practitioners.

Open to non-NT production companies in particular circumstances and only after prior discussion with Screen Territory.

Funding available

Base funding is available up to \$20,000 or up to 10% of the project's expenditure in the Northern Territory, whichever is less. This may be supplemented by additional incentives based on fulfilment of criteria set out in these guidelines, up to a maximum of \$80,000 in total or 15% of the Northern Territory spend, whichever is less.

Applications for amounts above these thresholds may be submitted in certain circumstances, with the prior approval of Screen Territory.

Screen Territory will also consider a limited number of applications for completion funds to support post-production, which should be undertaken in the Northern Territory as far as possible. Applicants and projects must meet Screen Territory eligibility criteria.

Whether a particular project will be funded, and the amount of Screen Territory funding, will be determined by the decision-making process and the total demand on available funds.

Eligibility

All applications must meet the general eligibility requirements for Screen Territory funding, in addition to the following (see 'General eligibility', page 5, for definitions of key terms):

Who can apply

Screen Territory expects the applicant to be a Northern Territory (NT) company or an NT company in a genuine co-production relationship with a non-NT production company.

Non-NT companies are only eligible to apply for Production Finance where significant benefits to the Northern Territory can be demonstrated (see assessment criteria). Non-NT companies considering applying must contact Screen Territory to discuss their plans at least a month before they intend to submit their application.

Project requirements

The following formats are eligible for funding through this program:

- feature films
- adult and children's drama and narrative comedy including television series, miniseries, telemovies and web series
- content-rich factual and documentary theatrical, television or web projects.

Screen Territory does not fund the following through this program:

- Commercial/corporate videos and advertisements; educational programs; infotainment, lifestyle, travel, 'how to' or other magazine-style programs
- sport, current affairs and news
- community television
- shorts, short features (under 60 minutes duration) except as part of special initiatives
- projects that are being produced as part of a course of study.

Productions will usually be fully financed at the time of application, with the exception of contributions being sought from Screen Territory and concurrent rounds at other state, federal or international agencies.

Producers must be able to demonstrate that their project will be completed and delivered and has a confirmed pathway to audience (see box below).

Pathways to audience

All projects must be able to demonstrate a clear pathway to audience.

For content with traditional marketplace attachments such as distributor guarantees, broadcast presales or festival investment, relevant agreements or letters of interest must be provided.

For non-traditional attachments, a described pathway to audience could involve:

- demonstrated community of interest in topic
- marketing plans
- existing database and promotional channels
- existing and potential partnerships with organisations tied to significant communities of interest
- analytics of audience engagement in existing program related content and platforms (eg websites, social media channels and trailers).

For example, a VOD release on an obscure website would not be sufficient by itself. You would need to support this with proof of an established community of interest or audience being driven to the website by a marketing campaign.

Applicants proposing alternative pathways should submit copies of any marketing plans as well as provide detail on relevant mailing lists, audience analytics and/or existing partnerships with organisations.

Assessment and funding levels

Screen Territory production funding is limited, and the focus is strongly on achieving outcomes for the Northern Territory and the Northern Territory screen production industry.

Whether to provide funding, and the amount of funding, are determined as part of the assessment process (see 'Information for applicants'), taking into account the criteria set out below.

Base funding

Projects can apply for base funding up to \$20,000 or up to 10% of Territory spend, whichever is less.

Applications are assessed taking into account:

Eligibility

- Whether or not the applicant and project meet the published eligibility criteria.
- The finance plan, and the level of commitment from financing partners
- The creative strength of the project and its key principals (generally the producer, writer, director)
- The economic benefits to the Northern Territory, including:
 - amount of Northern Territory spend
 - the ratio of proposed Screen Territory investment to proposed budget
 - the percentage of Northern Territory spend in relation to the total budget, and
 - the number of employment opportunities for Northern Territory cast and crew
- The cultural/social benefits to the Northern Territory, including:
 - the uniqueness and relevance of the story to the Northern Territory
 - the extent to which the project will raise the profile of the Territory and its people.

Incentive funding

Base funding may be supplemented by additional incentives, up to a maximum of \$80,000 in total or 15% of the Northern Territory spend, whichever is less. (Applications for amounts above these thresholds will only be accepted with prior approval from Screen Territory.)

NT production company incentive

Additional funds up to \$45,000 may be available for a project where the Northern Territory producer:

- owns 100% of the rights or an equal pro rata share with other producers in a co-production, and/or
- was significantly instrumental in developing the project and raising finance for the project.

The amount of funding is determined taking into account:

- the track record and demonstrated potential of the producer and production company in areas relevant to the project submitted, and the likelihood that they will deliver the project to a high standard
- the developmental impact on the company of the project and the additional Screen Territory funds, including the extent to which they will:
 - enhance the ongoing sustainability of the company; and/or
 - enable strategic alliances or deals with new partners, international sales agents and/or distributors; and/or
 - allow the applicant to produce a project in a new genre and/or through an improved business arrangement that has not previously existed for the applicant.

Industry development incentive

Additional funds up to \$15,000 may be available for a project where:

- the director and/or writer are Northern Territory residents, and/or
- a significant proportion of Heads of Department are Territory residents, and/or
- at least one paid attachment for NT practitioners is provided; this may be in any area – directing, research, writing, camera department, sound department, art department, production

department, editing and post-production (attachments must meet standards specified by Screen Territory – refer to Attachments, Mentorships and Internships program.)

The amount of funding is determined taking into account:

- the extent to which the project will provide demonstrable career benefits for Territory creatives and technicians.

Application materials

In order for Screen Territory to assess your application, you must submit the following:

Company and creative team

- Current one-page CVs for all team members
- A current production company CV
- A 'business impact statement' setting out how this project will contribute to and/or help build the Northern Territory applicant's business, and the Northern Territory industry more broadly.

Project information

- One-sentence synopsis
- One-paragraph (3–4 line) synopsis
- Statement from the director detailing their creative vision for the project
- Statement from the producer(s) detailing their vision for the project, including its connection with its intended audience, commercial potential and financing strategy
- Industry-standard budget (see Screen Australia's A-Z budget templates)
- Current finance plan clearly setting out all sources of finance that add up to the project budget, and their status
- Production schedule including key milestones
- Marketing and release plan (at least one page), including, as relevant, theatrical release, broadcast, film festival pathway, and/or innovative distribution strategy, supported by relevant agreements or other documents (see 'Pathways to audience')
- Statement of copyright, and supporting chain of title documents (see box below).

For feature films and telemovies

- Full and complete shooting script, including date and draft number, presented to industry standard.

For television drama series and web series

- A final outline or treatment
- A series bible and at least one episode script.

For documentaries

- A project proposal, treatment and/or scripts that demonstrate the project is production ready
- Signed release forms for key participants.

Other materials (optional)

You may wish to include other materials that evoke the tone, mood and style of the project, such as:

- photographs, artworks, a mood reel, a look book, storyboards, a pilot episode, a sample filmed scene, or music
- a pitch to camera, maximum three minutes (via downloadable and password protected link only).

Where there is Indigenous community participation or content involved in the project, you must provide:

- a statement setting out how you are approaching the Indigenous content or participation with regard to appropriate protocols, even if the content is not specific to a particular community or individual. You must demonstrate that you have a consultation plan covering the full production process and are following it. The statement should be based on the checklists available in

Screen Australia's guide [Pathways & Protocols: a filmmaker's guide to working with Indigenous people, culture and concepts](#)

- evidence of consultation to date
- if the project will involve particular Indigenous individuals or communities, signed letters of consent confirming their willingness to participate.

'Chain of title' documents

Copyright claims are usually demonstrated through a series of documents known as the 'chain of title', which establishes that the applicant owns or controls all necessary underlying rights in order to fully develop, produce and market their project.

Typical chain of title documents might be a scriptwriter's agreement, a script editor/developer's agreement, an option or assignment agreement if the project is based on an underlying work like a book or play, or development agreements with funding agencies.

For option agreements, note that Screen Territory expects the accumulated periods of an option and its subsequent extensions to be at least three and a half years. We advise producers to have an option to acquire where possible sequel, prequel, remake, TV spin-off rights and all ancillary rights as these rights will be required at financing stage.

All relevant chain of title documents must be provided to Screen Territory at the time of application.

INDUSTRY DEVELOPMENT

Agency objective	Skilled and creative Territory practitioners.
Program purpose	Support Northern Territory screen practitioners who are at mid or advanced career level to gain further professional experience under the guidance of highly experienced practitioners, or through targeted events and initiatives.
Program structure	<p>Attachments, internships and mentorships: notionally \$30,000 Up to \$5,000 per application provided to support</p> <ul style="list-style-type: none">• an individual for<ul style="list-style-type: none">- an attachment eg to a department or crew role during the production of a screen project; or- an internship within a production company, or• a highly experienced film or television practitioner (mentor) to mentor an early or mid-career practitioner (mentee), engaged in a specific role on a specific project <p>Funds may also be made available in 2017 to support a number of longer-term professional placements.</p> <p>Industry development partnerships: notionally \$60,000 Up to \$15,000 per application for Northern Territory based organisations to create professional development and skills training opportunities for Northern Territory screen practitioners at various stages of their careers.</p>

ATTACHMENTS, INTERNSHIPS & MENTORSHIPS

Screen Territory will support Northern Territory screen practitioners at mid or advanced career level to gain further hands-on professional experience under the guidance of highly experienced practitioners.

The fund is aimed at supporting exceptional national or international opportunities made available to Northern Territory practitioners including key creatives and technicians. Opportunities may take the form of:

- an attachment to a department or crew role during the production of a film or screen project
- a short-term internship within a production company
- a mentorship whereby a highly experienced film or television practitioner is funded to mentor an early or mid-career practitioner (the mentee) while engaged in a specific role on a specific project.

Attachments and internships are aimed at providing hands-on experience in a real-world professional environment

Mentorships are aimed at giving practitioners in key creative and managerial roles access to high-level advice and support to enhance career progression.

Funding available

Applications can be for any amount up to \$5,000, supported by a budget.

Budget notes:

- For attachments and internships, wages are to be at least Level 1 of the Media, Entertainment and Arts Alliance Award: view the current [Award rates](#). Screen Territory funding is provided to the production company, and the company is free to supplement this with their own resources.
- For mentorships, Screen Territory's funding is provided directly to the mentor, and the funding cannot be used to subsidise the wages of the mentee, or any other crew positions.

Who can apply

The application must:

- come from the individual practitioner, who must be a Northern Territory resident and meet Screen Territory's [General eligibility criteria](#) (see page 5), and
- have the endorsement of the host production company/practitioner or mentor.

Applications must represent a significant professional development opportunity in the applicant's area of expertise.

Funding is not available through this program where a production company has undertaken to provide an attachment as part of an agreement with Screen Territory for production finance.

Application timing

Applications must be received by Screen Territory no later than four weeks prior to the commencement date of the proposed placement or mentorship.

Application materials

You must submit:

- A one-line description of the opportunity
- A current one-page CV
- A personal statement detailing your background, creative and career goals, and interest in the particular role

- A detailed plan for the attachment, internship or mentorship (agreed to by the company or mentor) which includes:
 - a timeframe or schedule,
 - an outline of the type of experience and work to be undertaken, and
 - the intended professional development outcomes.
- A letter of offer or agreement from the production company or mentor confirming the opportunity and the level of involvement you will have with the company's activities
- A detailed budget including Screen Territory's contribution
- A current one-page CV for the mentor, or the company or individual offering the attachment or internship.

Assessment

Eligible applications will be assessed taking into account:

- The applicant's track record, career progression and commitment to developing their expertise in their chosen field
- The exceptional nature of the opportunity, and the track record and experience of the host production company/practitioner or mentor
- The identified outcomes and their relevance to the applicant's current career stage.
- The appropriateness of the budget submitted.

Reporting and acquittal

If you are successful in receiving a grant through this program, your grant agreement will set out the materials you have agreed to deliver in order to acquit the grant. These will include:

- a brief report on the outcomes of the attachment, internship or mentorship
- a breakdown of grant expenditure.

You will be required to acquit the grant one month after the conclusion of the attachment, internship or funded mentorship.

INDUSTRY DEVELOPMENT PARTNERSHIPS

Screen Territory aims to leverage its professional development funding by partnering with Northern Territory based organisations to create professional development and skills training opportunities for Northern Territory screen practitioners at various stages of their careers.

Funding available

Organisations can apply for any amount up to \$15,000, supported by a budget, for one-off or annual events including seminars and programs of professional development activities that will enhance the Territory screen industry and sector.

Preference will be given to initiatives that meet identified professional development needs of Territory screen practitioners.

Who can apply

Funding is for Northern Territory based companies and organisations. To be eligible for funding organisations must be legally constituted. Applications may be made by consortium or a group of organisations working together, in which case one organisation must be the lead organisation.

Application materials

Applicants must submit the following:

- A one-line description of the initiative
- An event plan including:
 - a description of the initiative; dates, location/s and venue/s; and expected participants
 - brief information about the personnel who will deliver the activity or event including their roles, relevant experience and key achievements
 - an advertising and promotion plan
 - key result areas, indicators and targets for the activity or event
- A statement setting out the professional development benefits of the initiative to the Northern Territory screen industry, including:
 - evidence of the need or demand for the activity or event and why it should be regarded as a priority for funding
 - identification of immediate and longer-term professional development outcomes for participants and how these outcomes will be measured
 - potential impacts of the activity on the Northern Territory screen industry beyond direct participants
- A profile of the applicant company or organisation, including current board/committee details and CVs of key principals
- A detailed budget including:
 - income and expenditure targets; and
 - provision for insurance and other liabilities.

Assessment

Eligible applications will be assessed taking into account:

- The merit of the proposed initiative including its potential to engage industry participants and the extent to which it addresses an industry need
- The likely professional development outcomes for participants and the screen industry more broadly
- The track record of the applicant organisation and key personnel and their capacity to deliver the proposed initiative
- The comprehensiveness and viability of the proposed budget, and the cost-effectiveness of the proposed initiative.

Reporting and acquittal

If you are successful in receiving a grant through this program, your grant agreement will set out the materials you have agreed to deliver in order to acquit the grant. These will include:

- a report on the event against the key result areas, indicators and targets identified in the event plan
- a signed breakdown of income and expenditure.

You will be required to acquit the grant one month after the conclusion of the event.

TRAVEL SUPPORT

for business and professional development

Agency objectives:

Creative and professional development of Territory practitioners
Successful Territory screen businesses

Program purpose:

Support experienced Territory practitioners to maintain their skills, grow their networks and develop their project slates by contributing towards the costs of travel to relevant markets, conferences, and skills development opportunities held intra-Territory, interstate or internationally.

Program structure

Travel support – markets

Contributes to costs of travel by Northern Territory practitioners and production companies to eligible national and international markets and market-oriented conferences, and for strategic business development.

Focused primarily on experienced practitioners; special rounds advertised during the year targeting emerging and mid-career practitioners.

Travel support – awards and festivals

Contributes to costs of travel for a practitioner who has been nominated for an eligible award, or who has a key role in a project selected for screening at an eligible film festival.

Eligible events have been determined to ensure that Screen Territory’s support maximises the benefits for the local industry and that the best use is made of available funds.

Travel support – skills development events

Limited travel support may be available to help Northern Territory practitioners attend craft-based conferences or other skills development opportunities that require travel interstate or within the Territory.

TRAVEL SUPPORT – MARKETS

Screen Territory will contribute towards the costs of travel by Northern Territory production companies or practitioners to attend key national and international markets and market-oriented conferences or undertake targeted business travel for exposure, experience, skills development, networking and to help move a project or slate of projects forward.

Funding available

- National travel: up to \$2,000 per traveller [up to \$4,000 per company per application]
- International travel: up to \$5,000 per application [irrespective of number of travellers]

Budget notes: Eligible expenditure includes airfares (economy only), accommodation, ground transport, event registration, per diems, and other legitimate travel costs. Course fees, wages, and other fees may not be claimed.

Eligibility

The applicant must:

- be a Northern Territory resident or a Northern Territory production company, and meet Screen Territory's General eligibility criteria (see page 5), and
- hold the rights to at least two projects in development with market potential.

The program is primarily focused on experienced producers with several long-form broadcast or released credits, but special rounds will be advertised each year targeting emerging and mid-career practitioners.

The event must be an eligible event, as follows:

Eligible markets

- Asian Animation Summit
- Asian Side of the Doc
- European Film Market
- Hot Docs
- INPUT
- Marche du Film (Cannes Film Market)
- MIPCOM/Doc/Formats/Junior/TV
- Screen Singapore
- Sunny Side of the Doc
- World Congress of Science and Factual Producers (WCSFP)

Eligible conferences

- Australian International Documentary Conference (AICD)
- Screen Forever

Eligible pitching forums (applicant must be selected)

- MIFF 37°South Market

An application for Travel funding to attend an event not on the eligible events list, or for interstate and international travel for business purposes outside attendance at an event, may be considered if the applicant can demonstrate that it offers significant professional development or project advancement opportunities. You must discuss your proposed travel with Screen Territory before submitting an application.

Application timing

Applications for most events can be submitted at any time, but must be received by Screen Territory no later than **four weeks** prior to date of travel for national travel and **six weeks** prior to the date of travel for international travel.

Application materials

You must submit:

- Current one-page CVs for individual traveller/s and, where relevant, the production company

- One-page summaries for at least two projects that you see benefitting from attendance at the market or conference, including synopsis and current financing status
- A plan for proposed activities and meetings at the event
- A budget including Screen Territory's contribution (see 'Budget notes' above for eligible expenditure).
- For pitching forums: Proof of selection/invitation.

Assessment

Eligible applications will be assessed taking into account:

- The applicant's track record, current career stage, and benefits they will gain from attending the event
- The quality of the submitted projects and their suitability for the event
- The strategy for the event including planned activities and meetings
- The appropriateness of the budget submitted.

Screen Territory may also take into account the level of support the applicant has already received through the Travel program in the current financial year.

Reporting and acquittal

If you are successful in receiving a Travel grant, your grant agreement will set out the materials you have agreed to deliver in order to acquit the grant. These will include:

For grants over \$2,000, these will include:

- a brief report on outcomes of your travel
- a signed breakdown of income and expenditure including financial support received from Screen Territory and any third party.

You will be required to acquit the grant one month after you return from travel.

For grants \$2,000 and under:

- a brief report on outcomes of your travel

Retain evidence of receipt and expenditure of Grant money for 12 months from the project completion date, and if requested by Screen Territory, provide copies of these documents within 14 days of such a request;

In the event of a random audit, Recipients must provide Screen Territory:

- a) a signed breakdown of income and expenditure for the Project, including In-kind Support; and
- b) report of the project against the aims and objectives identified in the applications including:
 - a. A description of the activities undertaken.
 - b. Detailed notes on meetings held and sessions attended
 - c. Information on the planned further development of your project(s) as a result of attendance; and
 - d. Any additional information or comments you wish to make.

TRAVEL SUPPORT – FESTIVALS & AWARDS

Screen Territory will contribute towards the costs of travel by Northern Territory practitioners nominated for key awards, or whose projects have been selected for key festivals, to progress their career through exposure and networking.

Funding available

- National travel: up to \$2,000 per traveller [up to \$4,000 per company per application]
- International travel: up to \$5,000 per application [irrespective of number of travellers]

Budget notes: Eligible expenditure includes airfares (economy only), accommodation, ground transport, event registration, per diems, and other legitimate travel costs.

Eligibility

The applicant and all proposed travellers must meet Screen Territory's general eligibility criteria (see page 5), and either:

- be nominated for an eligible award, OR
- have a key role (generally producer, writer or director) on a project selected for an eligible festival or nominated for an eligible award.

Eligible Australian awards:

- AACTA Awards
- ACS National Awards for Cinematography
- ADG Awards
- ASE Awards
- AWGIE Awards
- SPA Awards
- TV Week Logie Awards

Eligible Australian festivals:

- Adelaide Film Festival
- Brisbane International Film Festival
- Darwin International Film Festival
- Melbourne International Film Festival
- Perth Revelation International Film Festival
- Sydney Film Festival

Where a screen project made by a Northern Territory production company has been selected for screening at an international festival and is eligible for Screen Australia marketing support, Screen Territory may provide additional funds to enable additional participation from Northern Territory.

Application timing

Applications must be received by Screen Territory no later than **four weeks** prior to the date of travel.

Application materials

You must submit:

- Confirmation of selection for the festival or nomination for the award.
- Current one-page CVs for individual traveller/s and, where relevant, the production company.
- A statement setting out how they plan to maximise the benefit of attending the event to enhance their career.
- A detailed budget including Screen Territory's contribution (see 'Budget notes' above for eligible expenditure).

Assessment

Eligible applications will be assessed taking into account:

- The current career stage of proposed travellers and the benefits they will gain from the event
- The appropriateness of the budget submitted.

Reporting and acquittal

If you are successful in receiving a Travel grant, your grant agreement will set out the materials you have agreed to deliver in order to acquit the grant. These will include:

For grants over \$2,000:

- a brief report on outcomes of your travel
- a signed breakdown of income and expenditure including financial support received from Screen Territory and any third party.

You will be required to acquit the grant one month after you return from travel.

For grants \$2,000 and under:

- a brief report on outcomes of your travel.

Retain evidence of receipt and expenditure of Grant money for 12 months from the project completion date, and if requested by Screen Territory, provide copies of these documents within 14 days of such a request;

In the event of a random audit, Recipients must provide Screen Territory:

- a) a signed breakdown of income and expenditure for the Project, including In-kind Support; and
- b) report of the project against the aims and objectives identified in the applications including:
 - a. A description of the activities undertaken.
 - b. Detailed notes on meetings held and sessions attended
 - c. Information on the planned further development of your project(s) as a result of attendance; and
 - d. Any additional information or comments you wish to make.

TRAVEL SUPPORT – SKILLS DEVELOPMENT EVENTS

Screen Territory will contribute towards the costs of travel by Northern Territory practitioners to attend key national craft conferences or other professional development events, to enhance their skills and progress their career through exposure and networking.

Funding available

- Up to \$2,000 per application

Budget notes: Eligible expenditure includes airfares (economy only), accommodation, ground transport, event registration, per diems, and other legitimate travel costs.

Eligibility

This program is open to Northern Territory residents who:

- meet Screen Territory's [general eligibility criteria](#) (see page 5), and
- can demonstrate significant commitment to a screen industry career in roles relevant to the proposed conference or event

Eligible events:

- Australian Directors Guild National Conference
- Australian Screenwriters Conference

An application for Travel funding to attend an event not on the eligible events list may be considered if you can demonstrate that it offers significant professional development opportunities. You must discuss your proposed travel with Screen Territory before submitting an application.

Application timing

Applications must be received by Screen Territory no later than **four weeks** prior to the date of travel.

Application materials

You must submit:

- A current one-page CV, highlighting your experience relevant to the proposed event
- A description of the conference or event, including dates, venues, and program information
- A statement setting out the how you plan to maximise the benefit of attending the event to enhance your career.
- A detailed budget including Screen Territory's contribution (see 'Budget notes' for eligible expenditure).

Assessment

Eligible applications will be assessed taking into account:

- The profile, significance and relevance of the event or opportunity
- The applicant's current career stage and benefits they will gain from attending the event
- The appropriateness of the budget submitted.

Screen Territory may also take into account the level of support the applicant has already received through the Travel program in the current financial year.

Reporting and acquittal

If you are successful in receiving a Travel grant, your grant agreement will set out the materials you have agreed to deliver in order to acquit the grant. These will include:

- a brief report on outcomes of your travel
- a signed breakdown of income and expenditure including financial support received from Screen Territory and any third party.

You will be required to acquit the grant one month after you return from travel.

AUDIENCE DEVELOPMENT

Agency objectives

Cultural development of Northern Territory audiences
Creative and professional development of Territory practitioners

Program purpose

Provide opportunities for Northern Territory audiences and Territory screen practitioners to engage with and experience quality screen content and innovative practice.

Program structure

Supports Northern Territory organisations offering activities such as public screenings, festivals or tours.
Base funding supplemented by additional funding based on fulfilment of specific industry development criteria.

Funding available

Screen Territory will support Northern Territory companies and organisations offering events or activities such as public screenings, festivals or tours that provide opportunities for audiences to see and experience quality screen content and innovative practice.

Base funding of up to \$10,000 may be applied for, supported by a budget. This may be supplemented by additional funding based on fulfilment of specific industry development criteria, bringing the total up to a maximum of \$20,000.

Note: The budget **must not** include costs for awards or prizes as these are not considered part of the overall event budget.

Eligibility

To be eligible for funding, organisations must be legally constituted. Applications may be made by a consortium or a group of organisations working together, in which case one organisation must be the lead organisation.

Assessment and funding levels

Screen Territory audience development funding is limited, and focused on initiatives that will expose Northern Territory audiences, including screen practitioners, to screen content that they would otherwise have difficulty accessing.

Whether to provide funding, and the amount of funding, are determined as part of the assessment process, taking into account the criteria set out below.

Base funding

Organisations can apply for base funding up to \$10,000, supported by a budget.

Eligible applications will be assessed taking into account:

- The merit of the proposed event or activity, including its potential to engage Northern Territory audiences, and, for existing events, the extent to which Screen Territory funds will enhance the event's ongoing viability
- The potential development outcomes for Northern Territory audiences, including the extent to which the activity provides them with the opportunity to engage with local, Australian or international content that they otherwise would not see
- The track record of the organisation and key personnel and their capacity to deliver the proposed event or activity

- The comprehensiveness and viability of the proposed budget.

Additional funding

Base funding may be supplemented by additional funding, supported by a budget, bringing the total up to a maximum of \$20,000 where specific industry development activities are included.

The amount of funding will be determined taking into account:

- The nature of the proposed industry development activities and their potential to engage industry participants, including the extent to which the activities provide opportunities for local filmmakers to engage with leading filmmakers and foster debate, discussion and peer contact
- The likely professional development outcomes for participating practitioners and the screen industry more broadly, including the extent to which the proposed activities address identified industry needs.

Application materials

You must submit the following:

- A one-line description of the activity
- An event plan including:
 - a description of the initiative; dates, location/s and venue/s; and expected audience
 - details of the proposed program, highlighting why the content to be screened is important or relevant for Northern Territory audiences to see
 - an advertising and promotion plan
 - key result areas, indicators and targets for the activity or event
 - for existing events, how Screen Territory funds will enhance the event's ongoing viability
- A profile of the applicant company or organisation, including current board/committee details and CVs of key principals
- A detailed budget including:
 - income and expenditure targets; and
 - provision for insurance and other liabilities.

If you are applying for additional funding based on the inclusion of industry development activities, you should include these activities in your event budget, and also provide an industry development proposal setting out:

- Details of the industry development activities to be incorporated into the event
- A statement setting out the benefits of these activities to the Northern Territory screen practitioners, including:
 - evidence of the need or demand for the activities
 - identification of immediate and longer-term professional development outcomes for participants and how these outcomes will be measured
 - potential impacts of the activity on the Northern Territory screen industry beyond direct participants
- Key result areas, indicators and targets for the industry development activities.

Reporting and acquittal

If you are successful in receiving a grant through this program, your grant agreement will set out the materials you have agreed to deliver in order to acquit the grant. These will include:

- a report on the event against the key result areas, indicators and targets identified in the event plan, and industry development proposal (where relevant)
- a signed breakdown of income and expenditure.

You will be required to acquit the grant one month after the conclusion of the event.